



Approved
October 17, 2016

ROCKLIN ACADEMY FAMILY OF SCHOOLS

Board of Directors Meeting Minutes Meeting Held 6552 Lonetree Blvd. Rocklin, CA 95765 Monday, September 19, 2016, 6:30 pm

Voting Members: Doug Johnson, Adam Schwarz, Pat Teilh, Larry Stieber, Jarrett Black, Alice Dowdin Calvillo

Voting Members Absent: None

Visitors: Officer Wendy Smith and Captain Chad Butler of the Rocklin Police Dept., Isabella Zhang, Garrett Ng, Avi Taneja, Savannah Mahaffey, Kim Jensen, Loo Ng, Paul Zhang, Taresh Taneja, Chris Carson

Staff Present: Robin Stout, Ace Ensign, Brigid Perakis, Laura Regan, Wendy Mitchell, Jillayne Antoon, Chelsea Bowler-Shelton, Kaydie Lister, Heather Donovan, Suzanne Parrett, Eve Fabiaschi, Greg Mahaffey, Ashley Lane, Mriah Peters and Carol Leonard

I. Call to Order: The meeting was called to order at 6:30pm

II. Flag Salute: Chairman Johnson led the pledge of allegiance.

III. Hearing of Visitors: None

IV. Board Member Comments

Chairman Johnson welcomed Jarrett Black and Alice Dowdin Calvillo to the Board. Dowdin Calvillo commented she is looking forward to working with the Board. Pat Teilh thanked Superintendent Stout for a tour of the new administrative offices and believes it was a great choice of buildings. Teilh also visited the community center where Gateway's 8th grade is currently being housed and commended Lynette Chappell, Lauren Just, Shelly McClain and Kaydie Lister for the outstanding teaching and learning they are accomplishing with 100 8th graders. Johnson commented he toured the new district office space and liked the rooms used for leadership.

V. Presentation by the City of Rocklin Police Department

Superintendent Stout introduced Wendy L. Smith, Crime Prevention & Community Programs Coordinator and Captain Chad Butler from the City of Rocklin Police Department. Officer Smith and Captain Butler thanked all our students who entered the Rocklin Patriot Day 2016 Art and Essay Contest, which required students to explain what patriotism meant to them. They

presented awards to three Rocklin Academy students and their teachers for their entries. The winners were:

1. Isabella Zhang, 3rd grade, Turnstone campus, 1st Place for 3rd grade
2. Garrett Ng, 8th grade, Gateway campus, 1st Place for 8th grade
3. Avi Taneja, 4th grade, Gateway campus, Grand Prize in the Essay contest

After presenting the awards, Capt. Chad Butler thanked the Board for allowing Rocklin Academy students to participate in Patriot Day and for permitting the Police Department to present the awards at the board meeting.

VI. Consent Agenda

- a) Enrollment: Rocklin Academy Turnstone, Rocklin Academy Meyers, Rocklin Academy Gateway and Western Sierra Collegiate Academy
- b) Minutes of August 15, 2016
- c) August Expenditures
- d) August Check Register
- e) Authorization to Pay
 1. Third Plateau - \$55,000

Chairman Johnson commended Superintendent Stout regarding the Strategic Plan by identifying the best option.

The consent agenda was passed. Teilh/Stieber (6-0)

VII. Administration Reports

Superintendent Stout introduced Carol Leonard from WSCA, Mariah Peters, a new teacher from Turnstone, and Ashley Lane and Suzy Parrett from Gateway as teacher representatives to the Board.

VIII. Committee Reports

No verbal updates.

IX. Information/Action Items

a) CAASPP

Superintendent Stout introduced Principal Wendy Mitchell from Meyers and Heather Donovan, State and Federal Programs Coordinator, who gave an overview of Rocklin Academy's 2015-16 CAASPP results.

Mitchell gave a brief overview of CAASPP, explaining CAASPP measures progress towards college and career readiness in grades three through eight and 11th during the last 12 weeks of school. Mitchell showed an example of the scoring sheet the parents received and explained how to read the results. We can compare the two years of data, as this is the second year of testing. Chairman Johnson noticed Gateway's results are combined with Newcastle and asked why their results could not be separated out. Superintendent Stout explained that this was due to Gateway being identified as indirectly funded versus directly funded. This has been changed, so next year Gateway's data will be separate from Newcastle. Growth was seen in ELA and Math over last year and RAFOS performed higher than other surrounding school districts in ELA and Math.

Heather Donovan shared sub-group data for Socioeconomically Disadvantaged, Foster Youth, English learners, Special Education and GATE students. Donovan mentioned we will strategically plan to meet the needs of each subgroup.

Principal Regan discussed at Turnstone they are digging deep into data and narrowing results down to individual students. On September 12th, the teachers spent the morning meeting with instructional coaches and enrichment support specialists to review CAASPP data and identify students who may need additional support. There are designated common enrichment blocks to close identified achievement gaps. Regan also spoke about the Smarter Balanced Performance Summary, which is a multi-year cohort comparison and explained we will dig into this data in October.

Principal Mitchell explained that Meyers teachers spent the morning on September 12th meeting with instructional coaches and pulled the 2015-16 Student Assessment Results for each individual student. They discussed ways to support students and fill academic gaps.

At Gateway on September 12th, Principal Antoon met with the Leadership Team. Teachers analyzed data at different levels from organizational data to individual student data. Antoon also explained they are starting to have Compelling Conversations to set Professional Learning site goals and grade level goals for the year.

WSCA's Principal Chelsea Bowler Shelton met with their Leadership team on August 2nd to share preliminary results. Since CAASPP does not test 9th, 10th or 12th grade students, they do not have CAASPP data for those grades. Instead, they use MAP test results. On the October 10th PD day, they plan to have a data analysis workshop and set SMART Goals. They will try to figure out what's working and what's not and rectify any problems.

Johnson thanked all four site principals for participating in the CAASPP presentation and spending the time to prepare and present this data. He is looking forward to their detailed analysis in October.

b) Unaudited Actuals

Ace Ensign, Director of Finance, gave an overview of the Unaudited Actuals which reviewed, as of June 30th, the financials over the previous 12 months and remarked we met our financial obligations and covenants. Auditors will issue their report no later than December 15th. Ensign explained that attendance is the most significant factor in revenue and discussed attendance at each school and how it affected revenue. Last year we had an average of 97.8% attendance. We will continue to work with our authorizers, bond holders and Finance Committee in developing a transparent and sustainable model to serve our students.

The report was approved. Dowdin Calvillo/Teilh (6-0)

c) Media Selection Policy

Administration presented a draft of the Media Selection Policy for a first reading. Jarrett Black asked if there will be an exception for some videos by using a permission slip. Stout responded that yes, there will be a permission slip option and she will give an example at the next Board meeting. Alice Dowdin Calvillo asked if a clause could be added that a teacher shall take no adverse action in case a student has opted out and will not watch the video.

X. The meeting was adjourned at 7:52 p.m.

**Respectfully submitted,
Andrea Thompson**

Pending Agenda Items

- a. Student Outreach Plan

- b. Employee Recognition – Ten and Fifteen Years of Service
- c. Policy for Contracts with a Third Party for Digital Services or Software Involving Pupil Records